



## **International Guild of Town Pipers Trustee Recruitment Pack**



Call for applications – October 2021

[www.townwaits.org.uk](http://www.townwaits.org.uk)

## About The International Guild of Town Pipers

The International Guild of Town Pipers [www.townwaits.org.uk](http://www.townwaits.org.uk) is a registered charity which exists to advance education in early music and historically informed performances in particular in the music of Medieval and Renaissance Town Waits. It has 17 member bands and over 10 further bands with a loose affiliation in the UK, Europe and the USA.

We have aimed for this objective through events and workshops, and since 2004 by 8 biennial 3-day festivals with over 10 waits bands, the next to take place in Worcester May 2022. We also have created an extensive research archive of international importance. The Guild Trustees remained active under lockdown holding a successful virtual event for the members (*The Virtual Great Noyse*) and are currently implementing a major overhaul of the website.

As we emerge from lockdown, The Guild are looking to attract new trustees to diversify membership, add to our pool of expertise and to support the organisation and members to help refine and define our broad-brush vision, this being:

- *The Guild aims to be an essential port of call for individuals and bands wishing to develop their early music knowledge and competence.*
- *To achieve this aim through the successful delivery of a mix of events, education resources, discussion groups, and events directories.*
- *To collect and build on feedback from members to ensure the organisation remains relevant and to incorporate this feedback for the continued development of our stated aims.*

## The skills to becoming key to our future

The Guild has no paid staff so the trustees are hands on. The majority of the current trustees and key supporters have been involved from the start and are keen to accept new ideas and leadership. If this involves paying a director, the Guild trustees are willing to consider it, the director attending meetings but not a trustee.

The ideal profile includes young professional musicians who see the Guild as complementary to their careers: with imaginative ideas on events that will attract the member bands and enhance their knowledge, and also encourage new bands to form

and join. Experience of maintaining websites and online communications and marketing would also be attractive attributes.

We are looking to recruit up to **three Trustees**, including the position of Chair and in enhancing the Guild trust in the following skillsets. That said we consider musicianship and drive to be the most important attributes

- Practical early music experience as a player or director.
- Experience from new start-up organisations, entrepreneurial and able to bring new ideas and challenge the existing.
- Experience of motivating volunteers and hobbyists.
- Company administration, financial and spreadsheet skills,
- Online communications and marketing experience.
- Website design and maintenance.

### **What is expected of Trustees?**

The trustees are expected to operate within the registered charity guidelines <https://www.gov.uk/government/publications/the-essential-trustee-what-you-need-to-know-cc3>

A trustee will prepare for and attend up to 6 meetings per annum; circa 4 will be Zoom and last about an hour. The other 2 will be face-to-face probably at events the Guild is organising. Trustees will also lead ad hoc groupings around activities being organised. All activity will be organised to accommodate those who work full time. Other communication will be telephone and email. Reasonable out of pocket expenses for attending meeting will be paid if requested.

Trustee induction will be based on the new trustees' needs.

There is no term of appointment.

Trustees must become members of the Guild.

Trustees are expected to promote the Guild wherever possible and attend events ideally as a player or director.

## How do I apply?

We wish to make the application process as simple as possible and friendly to a diverse range of individuals; the initial stages will take place online. The ideal is that you submit a short summary (a maximum of 2 sides A4) covering your career, achievements, skills you bring, and demonstrate your interest in the Guild. You may also wish to provide links to a website, YouTube, Facebook page or other.

**Please send you application to:** Jonathan Palmer, Trustee. [JP@the-bridge.biz](mailto:JP@the-bridge.biz) ,

If you would like further information or an informal discussion about the role: please contact Jonathan by email or on 01206 975390 or arrange a Zoom chat.

**Thank you for your interest in this position.**

## Key Dates

Closing Date for applications	End November 2021. We will still accept and review applications after that date if we can.
Panel interviews	January 2022
Appointment	February 2022